



# Jericho Union Free School District

## Regular Meeting

~ Minutes ~

Victor Manuel  
District Clerk

Thursday, September 22, 2016

5:30 PM

Jericho Middle/High School

### I. Call to Order

Attendee Name	Title	Status	Arrived
William Ferro	President	Present	
Joseph Lorintz	Vice President	Present	
Barbara Krieger	Trustee	Present	
Daborah Lee	Trustee	Present	
Gina Levy	Trustee	Present	
Henry Grishman	Superintendent	Present	
Ben Ciuffo	Assistant Superintendent	Present	
Barbara Bauer	Assistant Superintendent	Present	
Victor Manuel	Assistant Superintendent	Present	

#### 1. Executive Session

"BE IT RESOLVED that the Board of Education adjourn the public portion of the meeting and convene an Executive Session for the purpose of discussing a particular personnel matter."

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>AYES:</b>	Ferro, Lorintz, Krieger, Lee, Levy

6:45 PM The Board came out of Executive Session

#### **Audit Committee**

Mr. Ferro communicated that the audit committee met prior to the meeting with the Internal Auditors, Nawrocki Smith LLP to review the Annual Risk Assessment and the External Auditors, Cullen & Danowski LLP to review the External Audit Report and Financials for the year ending June 30, 2016.

**7:15 PM - Board came out of the Audit Committee Meeting**

**7:30 PM - Regular Meeting was called to Order**

#### 1. Attendance

**ATTACHMENTS:**

- 9-22-16 Sign-In Sheet (PDF)

**II. Recognitions****1. Legislator Judy Jacobs**

Mr. Ferro started the meeting with a moment of silence in memory of Legislator Judy Jacobs who passed away earlier this month. “Judy was a great friend to the District and a great advocate for education and will be honored further at a future board meeting.”

**2. Recognition of New Staff Members**

New staff members enjoyed a reception before the meeting took place and were introduced to welcome them. “These new staff members have a special commitment to their profession and have already shown us that they go above and beyond”, said Superintendent Hank Grishman.

**III. Reports/Discussion****1. Report - Middle School Student Council**

Olivia Milana, 6th Grade student council representative reported on activities in the Middle School and read the attached statement.

**ATTACHMENTS:**

- MS Student Council Rpt 9-22-16 (DOCX)

**2. Report - High School Student Council**

Chase Serota and Kasha Bhatia Student Council Co-Presidents reported on activities in the High School.

**3. Audit Report**

External Auditor Alan Yu partner at Cullen & Danowski, LLP, announced that the audit of the financial statements for the year ending June 30, 2016 was completed ahead of schedule. Mr. Yu also stated there are no recommendations for the district and the district is in “a very good financial state.” Mr. Ferro thanked administration, including Victor Manuel and his office, for managing the finances wisely.

#### 4. Joseph H. Lorintz, Board of Education Vice President

Mr. Ferro shared both “good and bad news” with the community. Joseph Lorintz, who has served as a Board Member in Jericho for more than 12 years, is stepping down later this year. Joe has been endorsed by both the Democrats and Republicans as a candidate for Nassau County Supreme Court Judge and will have to step down as a Board Member once he holds this position. “The judiciary system will be better because they have Joe. He is open minded, bright, honest, and fair. Joe has been such an asset to the Jericho School District and an advocate for all people in the Town of Oyster Bay. As a community, even though he will not sit on the Board, I know that we will continue to be blessed by his service,” said Mr. Ferro.

### IV. New Business

#### 1. Funding of Reserves

**"BE IT RESOLVED, that the Jericho Union Free School District approve the Funding of Reserves as indicated on the attached".**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Joseph Lorintz, Vice President
<b>SECONDER:</b>	Barbara Krieger, Trustee
<b>AYES:</b>	Ferro, Lorintz, Krieger, Lee, Levy

#### ATTACHMENTS:

- FUNDING OF RESERVES 6-30-16 (PDF)

#### 2. Acceptance of External Audit Report

**"BE IT RESOLVED that the Board of Education acknowledges receipt and accepts the School District's External Audit report from Cullen Danowski, L.L.P. for the year ending June 30, 2016."**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Barbara Krieger, Trustee
<b>SECONDER:</b>	Joseph Lorintz, Vice President
<b>AYES:</b>	Ferro, Lorintz, Krieger, Lee, Levy

### V. Reports (continued)

#### 1. Report - PTA Council

Lisa Davis, President of the Jericho Joint Council of PTA's, reported on PTA activities and read the attached statement.

**ATTACHMENTS:**

- 9-22-16 Joint Council PTA Rpt (PDF)

**2. Superintendent's Report**

The enrollment as of September 16, 2016 was 3,028.

Mr. Grishman congratulated everyone in the District for a successful school opening and thanked all Clerical, Administration and Buildings & Grounds staff for all their efforts during the summer in preparation for the opening of school.

He also updated those in attendance about a health and safety concern with the carnival that takes places during homecoming weekend. "All adults that are in contact with our students are vetted and go through a screening process," said Mr. Grishman. "Those individuals that work for the carnival companies do not go through that process." Mr. Grishman said he is directing high school administration to work with staff and students to find an alternative to the carnival for next year's homecoming. "I am doing this with mixed feelings because of the long history that the carnival has had, but I look forward to new ideas that don't have the increased health and safety concerns like the carnival does."

**ATTACHMENTS:**

- 9-16-16 chart (PDF)

**VI. Opportunity for Public to be Heard**

Please Note: If you would like to make a comment or ask a question, please tell us your name and affiliation, if you are representing a specific group. If you would like your statement to be included in our Board minutes, you must hand in a written copy of your remarks to our district clerk, Victor Manuel, immediately before speaking.

As always, public discussion on matters relating to staff and students, at which their reputation, privacy or right to due process, or those of others could in some way be violated, is prohibited.

**Stephanie Richman - Parent**

Ms. Richman addressed the Board and the community and read the attached statement.

**ATTACHMENTS:**

- Richman\_Stephanie Remarks (PDF)

**VII. New Business (continued)****1. Approval of Minutes**

"BE IT RESOLVED that the Board of Education make any necessary corrections and move the approval of the minutes of the Regular Meeting dated August 4, 2016."

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Joseph Lorintz, Vice President
<b>SECONDER:</b>	Gina Levy, Trustee
<b>AYES:</b>	Ferro, Lorintz, Krieger, Lee, Levy

**ATTACHMENTS:**

- 8-4-16 Regular Meeting Minutes (PDF)

**2. Acceptance of Donation**

"BE IT RESOLVED that the Board of Education accept a donation of \$350.00 from the Executive Board of Jericho SEPTA who respectfully request \$250.00 be allocated to Cool Beans Catering and \$100.00 to the Middle School Life Skills Class. BE IT FURTHER RESOLVED that the District increase budget code A2250 501 00 0000 in the amount of \$350.00 for this purpose."

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Barbara Krieger, Daborah Lee
<b>SECONDER:</b>	Gina Levy, Trustee
<b>AYES:</b>	Ferro, Lorintz, Krieger, Lee, Levy

**ATTACHMENTS:**

- Jericho SEPTA Cool Beans MS Life Skills (PDF)

**3. Change in Date for December Board of Education Meeting**

"BE IT RESOLVED that the Board of Education change the date of the December 15, 2016 Regular Meeting to December 22, 2016."

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Joseph Lorintz, Vice President
<b>SECONDER:</b>	Daborah Lee, Trustee
<b>AYES:</b>	Ferro, Lorintz, Krieger, Lee, Levy

**4. Memorandum of Understanding - Nassau County Police Department and Jericho Union Free School District- Revised**

"BE IT RESOLVED that the Board of Education approves the Revised Memorandum of Understanding by and between the Nassau County Police Department and

Jericho Union Free School District, and authorizes the Superintendent of Schools to execute same on its behalf."

**RESULT:**        **TABLED**

**Next: 10/20/2016 7:15 PM**

**ATTACHMENTS:**

- Alert Domain Awareness MOU Revised 9-13-16        (PDF)

**VIII. Approval of Schedules**

"BE IT RESOLVED THAT the Board of Education move the following schedules with revisions for appropriate action:"

**RESULT:**        **ADOPTED [UNANIMOUS]**  
**MOVER:**        Joseph Lorintz, Vice President  
**AYES:**         Ferro, Lorintz, Krieger, Lee, Levy

**1. Business Affairs Schedules**

**A-2016-184                      Treasurer's Report**

**BCAF-2016-185                BCAF - Cafeteria Report June 2016**

**BEXST-2016-186              BEXST General Fund Expenditures ST3**

**BGFWT-2016-187            BGFWT General Fund Wire Transfer**

**BSAF-2016-188              BSAF-Student Activity Fund**

**BESER-2016-189            BESER Summary Expenditure Status Report**

**BT-2016-190                 BT2016-T-22**

**DCFV-2016-191              DCFV Cafeteria Fund Warrant & Certification 4**

<b>DCONF-2016-192</b>	<b>DCONF Conference Expenses</b>
<b>DFFW-2016-193</b>	<b>DFFW Federal Fund Warrant &amp; Certification 7-8-9-10-11-12</b>
<b>DKW-2016-194</b>	<b>DKW Capital Warrant &amp; Certification 3-4-5</b>
<b>DGFW-2016-195</b>	<b>DGFW General Fund Warrant &amp; Certification 11-12-14-15-16-17-19-21-22</b>
<b>DRSR-2016-196</b>	<b>DRSR Detail Revenue Status Report</b>
<b>DTAW-2016-197</b>	<b>DTAW Trust &amp; Agency Warrant &amp; Certification 4-6-7-8-9-10-11</b>
<b>L-2016-198</b>	<b>L-528 Use of School Facilities</b>
<b>O-2016-199</b>	<b>O-642 Specialized Educational Services</b>
<b>P-2016-200</b>	<b>P-055 Late Transportation Request</b>
<b>P-2016-201</b>	<b>P-056 Late Transportation Request</b>
<b>E-2016-202</b>	<b>E-2181 Professional Athletic Training Services</b>
<b>E-2016-203</b>	<b>E-2182 Deputy District Clerk</b>
<b>E-2016-204</b>	<b>E-2183 Nancy Padrone</b>

E-2016-205	E-2184 Andrew Herman
E-2016-206	E-2185 Employee Benefit Accrued Liability Reserve (EBALR)
E-2016-207	E-2186 Disposition of Assets
E-2016-208	E-2187 Mike Ford Consultant Services
E-2016-209	E-2188 Non Resident Placement - Port Washington
E-2016-210	E-2189 Construction Deduct Change Order Pook, Diemont and OHL, Inc.
E-2016-211	E-2190 Construction Change Order - Eldor Contracting Corp.
E-2016-212	E-2191 North Fork Express
E-2016-213	E-2192 Nassau BOCES - Xerox

**2. Curriculum and Instruction Board Schedules**

**3. Human Resources Board Schedules**

GSLCI-2016-117	Schedule G - Secondary Learning Center Instructor Appointments - REVISED
GIA-2016-118	Schedule G - Instructional Appointments
GIARS-2016-119	Schedule G - Instructional Appointment Regular Substitute (Leave Replacement)



<b>GCRHS-2016-120</b>	<b>Schedule G - High School Coaching Rates</b>
<b>GCRMS-2016-121</b>	<b>Schedule G - Middle School Coaching Rates</b>
<b>GIAS-2016-122</b>	<b>Schedule G - Appointments of Instructional Substitute Teachers</b>
<b>GIAPT-2016-123</b>	<b>Schedule G - PT Instructional Appointments</b>
<b>GCLRE-2016-124</b>	<b>Schedule G - Elementary Service Function Rates</b>
<b>GIACR-2016-125</b>	<b>Schedule G - Teacher Consultant Rates</b>
<b>GELCI-2016-126</b>	<b>Schedule G - Elementary Learning Center Instructor Appointments - REVISED</b>
<b>GIAS-2016-127</b>	<b>Schedule G - Appointments of Instructional (Permanent) Substitute Teachers</b>
<b>GCLAE-2016-128</b>	<b>Schedule G - Elementary Service Function Appointment</b>
<b>GIAPT-2016-129</b>	<b>Schedule G - PT Instructional Appointments - REVISED</b>
<b>GCLAH-2016-130</b>	<b>Schedule G - High School Service Function/Club Appointments</b>
<b>GIAIA-2016-131</b>	<b>Schedule G - Instructional Appointments Intramural Activities - REVISED</b>
<b>GCLRH-2016-132</b>	<b>Schedule G - High School Service Function/Club Rates</b>
<b>GCLAM-2016-133</b>	<b>Schedule G - Middle School Service Function/Club Appointment</b>
<b>GCLRM-2016-134</b>	<b>Schedule G - MS Service Function/Club Rates</b>
<b>GCAMS-2016-135</b>	<b>Schedule G - Middle School Coaching Appointments - REVISED</b>

<b>GCAHS-2016-136</b>	<b>Schedule G - High School Coaching Appointments - REVISED</b>
<b>GGNITL-2016-137</b>	<b>Schedule GG - Terminal Leave Non-Instructional</b>
<b>GGNIA-2016-138</b>	<b>Schedule GG- Non-Instructional Substitute Appointments</b>
<b>GGNIA-2016-139</b>	<b>Schedule GG - Non-Instructional Appointments</b>
<b>GGNRS-2016-140</b>	<b>Schedule GG - Non-Instructional Appointments Regular Substitute (Leave Replacement)</b>
<b>HIRT-2016-141</b>	<b>Schedule H - Instructional Resignations and Terminations of Employment</b>
<b>HHNIR-2016-142</b>	<b>Schedule HH- Non-Instructional Resignations and Terminations of Employment</b>
<b>KILOA-2016-143</b>	<b>Schedule K - Instructional Leave of Absence</b>
<b>KKLOA-2016-144</b>	<b>Schedule KK - Non-Instructional Leave of Absence - REVISED</b>
<b>KKLOA-2016-145</b>	<b>Schedule KK - Non-Instructional Leave of Absence</b>
<b>OSCD-2016-146</b>	<b>Schedule O - Services/Consultant Doctors</b>

**4. Pupil Personnel Services Board Schedules**

<b>GSCSE-2016-28</b>	<b>Schedule G - Instructional Summer CSE Participation July &amp; August 2016 - REVISED</b>
<b>GSCSE-2016-29</b>	<b>Schedule G - Instructional Summer Co-Teacher Planning &amp; Participation July &amp; August 2016 - REVISED</b>
<b>GGSUA-2016-30</b>	<b>Schedule GG - Non-Instructional Summer ESY - REVISED</b>
<b>OTACS-2016-31</b>	<b>Schedule O-Tuition/Consultant Services O-645</b>

U-2016-32

Approval of Services for Children with Special  
Education Needs-U-272

**IX. Adjourn**

“BE IT RESOLVED that the Board of Education adjourn the meeting at 8:25 PM”

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>AYES:</b>	Ferro, Lorintz, Krieger, Lee, Levy

Respectfully Submitted,



Victor P. Manuel  
District Clerk